



BOOKING CONDITIONS

Please take time to read the following booking conditions carefully. They are the basis of the contract between yourself and Holiday Camps Victoria Pty Ltd ("HCV").

1. The booking form, accompanied by payment, is a confirmation of enrolment for the stated camp and further program details can either be mailed to me/us or accessed from HCV website. 2. By submitting this form I/we give permission for my/our child to participate in HCV program and understand that all reasonable care will be taken to ensure the safety and wellbeing of my/our child. I/we understand that due to the nature of the indoor and outdoor pursuits that will be undertaken on camp that there is some risk of injuries being sustained and that my signature to this document constitutes a complete and unconditional release of HCV, its officers, staff, volunteers and agents. 3. Cancellation Policy - If I/we find that the camp cannot be attended after payment has been made, HCV must receive written cancellation from me/us. If cancellation is received within 42 days from the time of booking to 29 days prior to the commencement – refund minus \$75 administration fee. • 28 to 15 days prior to the commencement of camp - refund minus 25% of the total camp price. • 14 to 1 day prior to the commencement of camp - issue of a credit letter for another camp of equal value valid for a 13 month period. • On or after the commencement date of the camp - 100% of camp fee. • The date of effective cancellation is calculated from the day of receipt of the written advice, by HCV. 4. Specialist Activities and activities are subject to cancellation, alteration or re-arrangement in the event of factors which may arise beyond HCV control. These may include but are not limited to inclement weather, high/low tides and number of participants. Payments received for Specialist activities which are completely cancelled prior to camp will be entitled to a refund for that specific activity or entitled to select an alternate activity. If the Specialist Activity is cancelled whilst on camp every effort will be made to acquire permission from the parent/guardian for an alternate activity to be undertaken. This will require written permission and a part refund or payment slip will be issued if required. If this is unachievable then a full refund for that activity will be given. 5. Camps may be cancelled if minimum numbers of enrolments are not attained as determined by HCV or due to circumstances beyond our reasonable control including but not limited to war, disease, Government action, adverse weather or natural disaster. I/we will have the choice of a full refund or a credit letter for another camp of equal value valid for a 13 month period if this occurs. A camp booked using a credit letter, in which the cost is greater than the credit letter, will require the balance to be paid to HCV in full, 28 days prior to the commencement of camp. HCV will refund the difference if the camp cost is less than the credit letter before the commencement of camp. 6. I/we understand and acknowledge that if for whatever reason HCV deems that the camp rules have been breached by a child or that the child has engaged in any behaviour that HCV deems inappropriate, HCV has the unfettered right to require that child to be removed by me/us from the camp at my/our own cost. In that event, the camp fee will not be refunded. 7. HCV promotes the encouragement and support of all children in a highly positive manner to ensure a holiday camp of a lifetime. HCV want all children to feel included and not to feel left out. HCV has a zero tolerance to bullying in all its forms. Please inform your child that if they feel they are being bullied to tell their leader immediately so that the appropriate steps may be taken to remedy the situation. 8. Children are fully supervised at all times. No child is allowed off site unless accompanied by an HCV leader or other staff member. 9. Behaviour deemed inappropriate which may result in dismissal of a child may include but is not limited to: • Consumption of alcohol. • Leaving the site unless accompanied by an HCV leader or other staff member. • Suspected involvement with illegal drugs. • Smoking anywhere or at anytime during the camp. • Entering accommodation used by the opposite sex. • Theft or illegal activities. • Threatening behavior, bullying, offensive or insulting language to other children, HCV leaders or any other staff. • Anti social behaviour affecting other children's enjoyment of their holiday. 10. I/we have fully disclosed in writing to HCV all ailments, allergies, injuries or special dietary requirements and consent for medication to be given in accordance with my/our written instructions to HCV or in case of emergency as directed by a medical professional. 11. I/we authorize in the event of illness or injury HCV to seek any medical attention deemed necessary on my/our behalf and acknowledge that I/we will be responsible for all costs incurred. 12. HCV may request written confirmation from my/our child's GP confirming the suitability of the holiday with particular reference to such considerations as physical access, successful participation and health and safety. 13. I/we acknowledge that HCV has a 'no' mobile phone policy for all children as well as a strict 'no' alcohol, smoking or illicit drug policy. 14. I/we agree that my/our child's property is the responsibility of my/our child and HCV, its leaders or agents are not responsible for any loss or damage to personal items. HCV may charge an administration fee to return lost property. 15. I/we accept that HCV retain the right to use photographs taken at camp by HCV for use in publicity and advertising. 16. I/we understand that HCV will retain all enrolment information on a confidential basis and in accordance with the Privacy Act.

Please sign and return to us to confirm that you agree with the booking conditions.

I (Parent / Guardian)

& (child's name)

Have read & agree to the Holiday Camps Victoria booking conditions.

Date Signature

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